



Glenesk Folk Museum

Board Recruitment

Introduction

The Glenesk Trust, which runs Glenesk Folk Museum is looking to attract Trustees with a range of skills including business, retail, legal, fundraising, communications and marketing, heritage and operational management.

Having undertaken a great deal of work in the past 18 months to develop the strategic direction of the organisation, the Glenesk Trust is now in a position to execute the Forward Plan and requires additional capacity on the Board to strengthen the skills, experience and capacity to build on work carried out by the current and previous Boards to date.

We would love to hear from you if you are interested in joining our Board and becoming part of a dynamic team working together to continue the exciting development journey of our museum and retreat.

Full details below and we look forward to hearing from you.

The Glenesk Board of Trustees

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Part 1 – About Glenesk Folk Museum

Vision

Our vision is to foster and share a passion for Glenesk, connecting communities of the past with communities of the present and the future.

Mission

We tell the stories of the people and landscape of Glenesk through our collection. We cherish objects in the very place where they were owned, used and loved. The amassing of things - from this place, in this place - gives them their potency. Each object is linked to another in the collection and to stories travelling throughout the world in a vibrating ribbon of lives lived, in Glenesk and beyond.

Background

The Glenesk Trust is a community organisation in the most easterly of the Angus glens. Our purpose is to foster and share a passion for Glenesk by connecting our community with its past, present and future through our Folk Museum.

The objects of the Trust are

- a) To foster and promote the development of the community of Glenesk in the county of Angus and those associated therewith: and
- b) To advance and promote the education of the general public, and in particular the inhabitants of Glenesk, in the heritage, history and culture of Glenesk, by associating with voluntary organisations, local authorities and other bodies, together with the community of Glenesk and those associated therewith, in a common effort to maintain, develop and promote a folk museum and centre for the community.

In summary:

The Trust runs the **Glenesk Folk Museum** and cares for the well-being of the **community**

The Trust runs **the Retreat**, the building that houses the Glenesk Folk Museum and acts as a hub for local community use and activities.

The Glenesk Trading Company exists to raise money for its parent, the Glenesk Trust. The Glenesk Trading Company has a separate Board of Directors, one of which is also a Trustee of Glenesk Trust. The trading activities are sympathetic with the running of the Museum, its Accreditation status and the objects and values of the Trust set out above

Glenesk Folk Museum

The Folk Museum was founded in 1955 by Greta Michie, local historian and schoolteacher who was carrying out postgraduate research into the depopulation of the Angus glens. She had gathered an extensive collection, through donations and purchases of artefacts telling the story of Glenesk, its environs and global diaspora, from the Bronze Age to the mid 20th century, with emphasis on the 19th century. In an old shooting lodge (the Retreat) Greta Michie created engaging local history displays in the spirit of the new living history aesthetic, alongside craft and domestic demonstrations. A major refurbishment was completed in 2006 involving new storage and display facilities, followed in 2009 by the opening of a dedicated agricultural display area in an old stable block. Greta Michie was determined to communicate a way of life fading with the depopulation of the

Angus glens. The Retreat is one the few community facilities remaining within the Glen and its sustainability is therefore all the more important

The collection continues to grow and comprises over 30,000 objects. Collections within the collection include Agriculture, Costume, Domestic, China, Music, Furniture, Textiles, lace and sewing, Art, Books, Taxidermy, Minerals, Transport, Sport, Children's and many miscellaneous items. Extensive archives include documentary and photographic items and numerous large books, in subject area, of photographs, press cuttings and other material gathered from people's homes. Historian Professor Hugh Cheape recognises the Glenesk Folk Museum's place in telling Scotland's story through its 'significant legacy of social and rural history'.

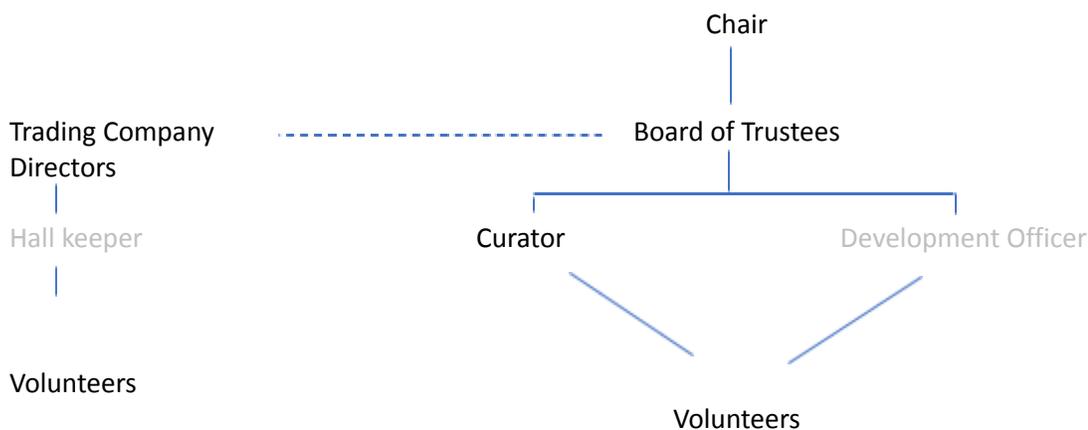
Development

In 2018 the decision was taken to embark upon a full programme of review and renewal. COVID-19 pandemic prolonged this work and meant that it was not possible to open again in the spring of 2021.

The Trust achieved 'working towards accreditation' status from Museums Galleries Scotland in 2020 and a full accreditation application will be submitted in due course. The Trust has successfully applied for project grants to support the development plans and will continue to focus on income generation through further project grant applications and the evolving income generating activities carried out by the Glenesk Trading Company. Grant funding for a 3-year part time Curator role has been received and the role commences in July 2021.

To ensure the development plan is relevant and robust, the Trustees have referred to the guidance documents provided by Museums Galleries Scotland (MGS), Arts Council England (ACE) and the Association of Independent Museums (AIM). The Trustees have held online meetings and a process of community consultation has begun with both our local and wider communities.

Staffing structure



Part 2 – Role of a Trustee

Role and purpose of GFM Trustees

Each Trustee has an area of responsibility, however, this does not mean they have to carry out all tasks related to this role – support from and delegation to volunteers or other Trustees can be implemented.

The Trustees are responsible for reporting progress and issues at Board meetings.

All Trustee areas of responsibility sit within at least one sub-committee (apart from the Secretary role)

Meetings

Board meetings will take place approximately every 2 months with additional sub-committee meetings as required. Board meetings will continue to take place on a blended approach, using Zoom for remote access if required.

Charity Trustee Duties

Trustees have collective responsibility for controlling the management and administration of the organisation in collaboration with the paid staff and volunteers. As a Charity Trustee for Glenesk Trust, you would be trusted to look after the charity's assets and be responsible for making sure the charity fulfils its charitable purposes.

You must act within the interests of Glenesk Trust, namely:

- Operate in a manner consistent with our purpose
- Act with care and diligence
- Manage any conflict of interest

Glenesk Trust must comply with 'The Charities and Trustees Investment (Scotland) Act 2005', namely:

- Ensuring charity details are on the Scottish Charity Register
- Report any changes to the charity to OSCR (Scottish Charity Regulator)
- Maintain financial records and reporting
- Conduct fundraising activities
- Provide information to the public

Glenesk Trust is a Company limited by guarantee (company limited by Guarantee and not having a Share Capital). Charity no **SC035318** and Company number **SC262641**

Further detail on what is involved with becoming a Trustee can be found:

- OSCR Guidance and Good Practice for Charity Trustees
- The Scottish Council for Voluntary Organisations (SCVO)

Part 3 – Specific Trustee Competencies and Experience Required

The Trust requires Trustees to fill the roles highlighted in yellow:

Glenesk Trust Board Structure													
Chair Overall responsibility for governance, business operation & development, figurehead for organisation.													
Vice Chair	Treasurer	Secretary	Trustee 5	Trustee 6	Trustee 7	Trustee 8	Trustee 9	Trustee 10	Trustee 11	Trustee 12	Trustee 13	Trustee 14	Trustee 15 Co-opted
Support for the chair Membership	Financial records, controls & budget. Annual accounts	Constitutional requirements, note taking, agendas and notes of all meetings	Trading Company rep	Volunteers Front of house & visitor services	Facilities care & maintenance & Health & Safety	Comms, marketing & publicity including website & social media	Museum Care and management of collections	Museum Engagement & interpretation	Legal/Regulatory Equality, diversity & inclusion	Community hub	Fundraising & Income generation]	Museum	Mike Benson - advisory
Sub-committee 1 - Museum Operations													
Sub-committee 2 – Communications & Engagement													
Sub-committee 3 – Community Liaison													
Sub-committee 4 - Finance, Fundraising and Strategy (including Trading arm reporting)													

Part 4 – Further information and how to apply

Further information

For further information about the museum or the role please contact Chairperson James Houston, The Glenesk Trust, houstonjames1@sky.com

Further information about the Trust and the Folk Museum can be found on our website www.glenesfolkmuseum.org

Applications

To apply please submit a **CV and covering letter** specifying which role you are interested in to James Houston, Chairperson, The Glenesk Trust, houstonjames1@sky.com **by 19th July 2021**

Interviews

We plan to invite potential candidates for an interview and to meet the current Board. Interview will take place **w/c 26th July** and can be conducted over zoom on request. Arrangements to visit the Retreat can also be made on request

Thank you for your interest and we look forward to hearing from you

The Board, Glenesk Trust